

HEMINGFORD ABBOTS PARISH COUNCIL

Notice of the Meeting of the Parish Council

Time: 7 pm Date: Monday 25th September 2023.

Venue: Hemingford Abbots Village Hall, High St, Hemingford Abbots, PE28 9AH.

To All Members of the Council

All members of the Council are hereby summoned to attend for the purposes of considering and resolving the business to be transacted at the meeting as set out below. Any member not able to attend should send their apologies in before the meeting.

Members: 6 Vacancy: 1 Quorum: 3

The meeting is open to members of the public (including the press), but it is not a public meeting.

Maxine Blewett Mrs Maxine Blewett – Parish Clerk 20th of September 2023.



2023-2024		Agenda
85	Public Participation Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda. -To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting. -At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.	
86	County/ District Councillors' Reports To receive and accept reports.	
87	Apologies and Vacancies To receive any apologies for absence	
88	Councillors' Declarations of Interest -To receive declarations of interest from Councillors on items on the agenda - For declarations of interest received, Councillors to inform the Chair if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion. -To receive written requests for dispensations for disclosable pecuniary interests (if any) -To grant any requests for dispensation as appropriate.	
89	Planning Applications NEW a) 23/01552/TRCA Rectory Cottage High Street Hemingford Abbots Huntingdon PE28 9AH, Proposal: T1 - Acacia Remove to ground level. HAPC has not been asked to comment. b) 23/01209/S73 1A Pettit Road Godmanchester Huntingdon PE29 2DB. Removal/Variation of Conditions Proposal: Variation of condition 2 (Plans) of 18/01654/FUL. c) 23/01570/TRCA The Coach House 4 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Proposal: T3 - Sycamore Tree - Remove to ground level. HAPC has not been asked to comment. d) 23/01571/TRCA The Old Rectory 2 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Works to Tree in Con Area Proposal: T4 - Yew Tree - North West limb to be removed and crown raise away from roof of house. Remove ivy covered dead limb from adjacent tree. HAPC has not been asked to comment. e) 23/01602/TRCA Wildwood Rideaway Hemingford Abbots Huntingdon PE28 9AG. Works to Tree in Con Area Proposal: T1 Cypress within Cypress hedge: Reduce height by 5 metres. Officer: Stephen Bones. HAPC has not been asked to comment. f) 23/01639/TRCA 5 River Meadow, Hemingford Abbots PE28 9AY. Works to Tree in Con Area Proposal: Poplar - reduced in height by 9m. HAPC have not been asked to comment. APPROVED PLEASE NOTE IN THE LAST TWO MONTHS HDC HAVE APPROVED A NUMBER OF HISTORICAL PLANNING APPLICATIONS FOR TREE- WORKS. g) 23/00112/HHFUL Haysel Cottage, Manor Lane, Hemingford Abbots. Two storey side extension and addition of front dormer, plus solar panels to the rear elevation. h) 23/01314/TRCA 42 Common Lane, Hemingford Abbots. T1 Pine. Tree is 80-90% dead. Fell close to ground level. i) 23/01006/FUL Little Oak 1 Abbots Close Hemingford Abbots Huntingdon PE28 9AP. Erection of dwelling to replace existing. j) 20/02279/TRCA Bron-Afon High Street Hemingford Abbots Huntingdon PE28 9AH. G1 is a group of 4 conifer trees that we want to remove the reason my customer wants to remove the tree is they are getting to wide (they have been topped before) and T1 is a silver birch tree that has almost died this year we want to fell it.	

k)	23/01205/TRCA 6 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T2. Horse Chestnut - remove ivy and suckers to 2m. T3, Lime - crown lift over road and entrance to Rectory to 4m. T5. Elm - dead - fell. T7. Holm Oak - Shorten selective limbs to counter excessive spread by up to 3m. T13. Elm - dead - fell. T14. English Walnut - Prune to clear roof by removing primary branch originating at 2m next to fence. T15. Yew x 2 - Prune to clear building at rear by 1m . T25. Dogwood - Coppice all stems at around 1m (removing dead stems). T26. Yew - reduce tree to 2.4m. T27. Yew - reduce to 2m.
l)	23/01169/TRCA 46 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Partially dead Silver Birch: sectional fell close to ground level. T2 Japanese Maple at side of pool: reduce side over pool by 50-60cm.
m)	21/00314/TRCA Beechers House High Street Hemingford Abbots Huntingdon PE28 9AH. T1 - Small leaf lime. Reduce by up to 6-7m branches are hanging over fence where a mobile home is situated and tree is now intermingling with... T2 - Silver birch Reduce by up to 3 1/2m branches are hanging over public foot path. Trees have not been pruned for over 15 years. to excessive shading to the garden and low amenity value, we are proposing the following works - T1, T2, & T3
n)	21/00306/TRCA Four Winds, 54 Common Lane Hemingford Abbots Huntingdon PE28 9AW. Three Rowan trees - fell to ground level and grind stumps. T4 - Indian Bean - fell to ground level and grind stumps. T5 - Black Cherry Plum tree - fell to ground level and grind stumps. T6 & T7 - Two Rowan trees - fell to ground level and grind stumps. T8 & T9 - Two Leyland Cypress - fell to ground level and grind stumps Due to safety we are proposing to remove a large limb off the Lime tree and smaller branches off the Maple & Cherry to reduce the weight in the crown. T10 - One Lime tree - remove large limb which hangs over garden. T11 - Lime tree - remove several small diameter branches from lower crown. T12 - Maple Tree - remove several small diameter branches from lower crown. T13 - Cherry on left hand side - remove several small diameter branches from lower crown.
o)	21/00105/TRCA 50 Common Lane Hemingford Abbots Huntingdon PE28 9AW. T1 - Weeping Willow - Reduce the height by 3m and the width in all directions by 2m.
p)	23/01314/TRCA 42 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Pine. Tree is 80-90% dead. Fell close to ground level.
q)	23/00112/HHFUL Haysel Cottage Manor Lane Hemingford Abbots Huntingdon PE28 9AJ. Two storey side extension and addition of front dormer, plus solar panels to the rear elevation.
r)	20/02330/TRCA The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. A- 5no Poplars in garden to left (the furthest tree having very little overhang) Prune to drastically reduce overhanging limbs to leave short pollard spurs for regeneration. Primarily upright growth to be retained. B- Ash - remove long primary branch over young Sorbus back to stem. 1. Oak on right hand side of drive to rear of Leyland cypress hedge - crown inspection, remove major dead wood, crown lift 2no low branches over drive to 4.5m approximately. 2. Twin stemmed Sycamore opposite Coach House Annex - remove major dead wood, climbing inspection, remove feathery branches but retain 2ft stub 3. Sycamore to right hand side of Annex (pollarded at 4m) - fell and grind stump 4. Oak - climbing inspection, remove dead wood, crown lift 3 limbs over garden to 4m approximately 6. Poplar on right hand side of Woodland - remove dead branch with hanger. 7. Catalpa - coppice at 1-1.5m 8- Zelkova - prune to clear BT cable, crown lift to 6.5m and crown reduce to reduce overhang and clear new garage 9. Ash infected with Inonotus hispidus - Fell to a 2-2.5m stump 10. Dead Elm - Fell and Grind stump 11. Dying Elm - Fell and Grind stump 12. Poplar - remove hung up large, low limb 13. 2no Poplars fallen and lodged, drop to ground level.
s)	20/01751/TRCA 19 Common Lane Hemingford Abbots Huntingdon PE28 9AN. T1 Cherry: Largely dead tree: fell close to ground level T2 Cypress: Unattractive tree blocking view down garden: fell close to ground level.
t)	20/01703/TRCA Land Rear Of Royal Oak Corner Royal Oak Lane Hemingford Abbots. 1 Oak - Fell T2 Oak - Fell T3 Elm - Reduce crown by 4m, remove overhanging branches T4 Sycamore - Fell Self Set Sycamores - Thin and/or remove poor quality trees.
u)	20/01571/TRCA 2 River Meadow Hemingford Abbots Huntingdon PE28 9AY. T1 Willow - reduce height to rebalance crown by approximately 4m T2 Silver Birch - fell T3 Acacia - fell T4 Amelanchier (?) - crown lift by approximately 1m.
v)	23/01427/TRCA 25 Common Lane Hemingford Abbots Huntingdon PE28 9A. Proposal T1 Field Maple in front garden: crown lift to 4m by removing minor branches, reduce largest branches by up to 2m to reduce overhang over front and side hedges, remove minor crossing branches in centre of crown.
w)	23/01620/TRCA The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. DD. 5 Day Notice. T2. Dead Elm - fell T4. Dead Elm - fell T7. Dead Zelkova - fell.
x)	23/01248/TRCA Park Lodge Rideaway Hemingford Abbots Huntingdon PE28 9AG. T1 is an oak tree - fell.
y)	23/01596/TREE The Hermitage Rideaway Hemingford Abbots Huntingdon PE28 9AG. DD. T1 Oak - reduce to a height of approximately 5m, removing two lateral branches. There are several small branches that we would aim to retain while dismantling the compromised upper crown. These would be useful in aiding regeneration.
z)	23/01193/HHFUL 48 Common Lane Hemingford Abbots Huntingdon PE28 9AN. Construction of car-port and storage structure.
90	<u>Minutes of the previous meeting</u> To agree and approve the draft minutes from the PC EO Meeting held on the 9 th of September 2023 (Appendix 1).

91	<u>Hemingford Hub</u> a) To receive a presentation from the Hemingford Hub on the Hemingford Hopper bus. b) To consider if a HAPC Cllr should attend the Hemingford Hub committee meetings.
92	<u>Call for Sites Submissions</u> To understand the process and timings whereby HAPC can comment / input on the recent Call for Sites submissions and to agree who is responsible for following this up and communicating the position.
93	<u>Administration</u> a) Feedback from the Parish Council Team Review Day (all) b) To review feedback and consider further improvements to the parish website.
94	<u>Consider making the Civility & Respect Pledge via NALC</u> and the offer of training from Brian Page Mental Health & Safeguarding Advisor, Instructor & Assessor Aquarius Mental Health Solutions (Appendix 2).
95	<u>Feedback on the HDC Sports Programme</u> Cllr PC.
96	<u>Discuss the registering of any new LHI bid(s) under the simplified process</u> such as linking the 20 mph zones between Hemingford Abbots and Hemingford Grey and also to consider road safety improvements on Meadow Lane. Note: Expressions of Interest from potential applicants must be submitted by the 30th of September via this link https://forms.gle/tOSXXpsbA3T7B58Z6 . See 98b - Consultation Invitation with the residents of Meadow Lane.
97	<u>Finance</u> a) To receive and approve the September payments (Appendix 3). b) To report: The Clerk and Chair, under their authority to spend (Section 4.1 of the Financial Regulations) paid £36 for a year's subscription to CPRE (recorded on Appendix 3). c) To report: The SSE standing order stopped being deducted after the June payment (this would have been for May's supply of electricity). HAPC received a statement of account from SSE requesting a payment of £79.23 (assumed to be the electricity costs for June, July and August). This amount has been included on the September payment schedule for authorisation. The Clerk expects the charge for September's supply of electricity to be no more than what has been paid previously by standing order - £48.30 plus VAT).
98	<u>Village Matters</u> a) Consider a request from Steve Count, Councillor for March North to write to CCC regarding the state of roads/weeds in the county (Appendix 4). b) Consider and approve a letter inviting the residents of Meadow Lane to a meeting to consult with them on potential road improvements (Appendix 5). c) To report: A resident of Royal Oak Lane emailed the Clerk to report that a large Oak tree on Royal Oak Lane was encroaching on his property and asked if HAPC would arrange for the overhanging branches to be cut-back to avoid damage to his property. Consider this request and agree on the next steps (Appendix 6). d) To report: Streetlight 110 is not working. K&M Lighting have been notified and a spare part has been ordered.
99	<u>Playing Field</u> a) To report: Safeplay Ltd. have replaced the damaged dome to the climbing frame. To review the Wicksteed Annual Inspection Report of the Playing Field and consider if any remedial action is required (Appendix 7).
100	<u>Meetings & Training Attended</u> a) Feedback from Cllrs. b) Consider moving the date of the Parish Council Meeting when the fourth Monday of the month coincides with school holidays.
101	<u>Correspondence Received/Sent</u> Emails: From: 13/9/23 Oana Hughineata HDC invitation to attend a series of webinars on the garden waste subscription service. 11/9/23 C. Kerr confirming that she will forward HAPC's planning query to the Enforcement team. 11/9/23 Great Ouse Valley Trust invitation to a Water and Wildlife event on Friday 13 October, 7.30pm at Needingworth Village Hal. 9/9/23 Simon Rees Democratic Services (HDC) re. a new newsletter. 8/9/23 Alison Twyford Enforcement (HDC) responding to emails sent previously. 8/9/23 Letter from Frank Jordan Exec. Director for Place and Sustainability regarding CCC's weed spraying policy. 7/9/23 Local Projects (LHI) reminder on sending in expressions of interest before 30/9/23. 6/9/23 Resident of Hemingford Abbots regarding Artisan Planning Consultation on Hemingford Park. 5/9/23 Cllr PK reported streetlight 110 being faulty. Clerk followed this up with K&M Lighting Ltd. 5/9/23 C. Kerr (HDC) clarifying planning requirements on agricultural land. 1/9/23 Cllr S. Count requesting PCs write to CCC regarding the poor state of the verges/roads.

	<p>30/8/23 Letter and email from Dr. P. Kaziewicz informing HAPC that he would not be holding a public meeting with residents to present his planning applications for Hemingford Park. His letter included how residents could comment on the proposed planning applications through the Artisan's website and, once applications are validated, through the HDC Planning Portal.</p> <p>1/8/23 L. Short, Artisan PPS requesting to erect a stand in the foyer of the village hall to display plans for Hemingford Park and allow residents to feedback via Artisan's website and via a card submission system. HAPC wrote back with the village hall contact details.</p> <p>28/7/23 S. Nicholson CCC Highways Manager confirming his availability for a meeting.</p> <p>To:</p> <p>29/8/23 HAPC letter and email to Dr. P. Kaziewicz enquiring about his plans to host a public meeting with residents to discuss his planning applications and future intentions for Hemingford Park, which he agreed to do at the Open Evening held in March 2023.</p> <p>14/9/23 PS Caruana confirming the Coffee with a Cop date as Sunday 24/9/23 at 6 pm in the HA Village Hall.</p> <p>11/9/23 Clara Kerr (HDC Planning) re. potential planning breach on agricultural land.</p> <p>6/9/23 Cllr DM (HDC) and PS A. Caruana agreeing a meeting date.</p> <p>5/9/23 HDC Cllrs. Thanking them for holding an open session/meet your HDC Cllrs in the Village Hall.</p> <p>3/8/23 L. Short, Artisan PPS regarding communication with residents on new planning applications for Hemingford Park.</p> <p>3/8/23 Alison Twyford (HDC Planning) requesting a response to previous correspondence on Hemingford Park planning breaches.</p> <p>2/8/23 Liz Burrows, SSE requesting HAPC's account position and confirmation of final payment date as the contract ends on 31/8/23.</p>
102	Matters for future consideration
103	Closure of the Meeting
104	<p>Date of the next Meetings:</p> <p>HAPC Parish Council Meeting, 7 pm Monday 23rd October 2023 (tbc), in the Village Hall, High Street, Hemingford Abbots PE28 9AH.</p>

Finance 97a

Payments

BACS	4000 Staff Costs	Wages			
BACS	4020 HMRC	PAYE			
BACS	4060 Working from home allowance	4 weeks			
BACS	4220 Bradgates	grass cutting & strimming 6th & 10th July	£ 121.00	£ 24.20	£ 145.20
BACS	4215 Safeplay Ltd.	repair and replace new dome on play equipment	£ 550.00	£ 110.00	£ 660.00
BACS	4215 Wicksteed Leisure Ltd.	Annual Inspection of the playing field	£ 132.00	£ 26.40	£ 158.40
BACS	4070 CPRE	Annual membership fee (ends August 2024)	£ 36.00		£ 36.00
BACS	4250 Electricity Supply	Statement of account (electricity supply for JUNE/JULY/AUGUST)	£ 76.25	£ 2.98	£ 79.23
			£ 1,471.97	£ 163.58	£ 1,635.55